

PART 1: NOMINATION LETTER

Kindly insert below a scanned copy of the official nomination and endorsement letter signed from the Director General, General Manager, or CEO of your organization.

NOMINATOR PERSONAL INFORMATION

|  |  |
| --- | --- |
| Name | [type here] |
| Organization | [type here] |
| Function | [type here] |
| Postal Code | [type here] |
| City – Country | [type here] |
| Mobile  | [type here] |
| Email | [type here] |

PART 2: PERSONAL DATA AND BIOGRAPHY

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| **NOMINEE PERSONAL INFORMATION** |
| Title | [type here] |
| Name  | [type here] |
| Birth Date  | [type here] |
| Country of Birth | [type here] |
| Nationality | [type here] |
| Gender | [ ]  Male [ ]  Female  |
| How did you hear about the Kano Medal? | [ ]  HBMeU Website [ ]  Friends  |
| [ ]  Press/ Advertisement [ ]  Email |
| [ ]  Others       |

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| **CURRENT EMPLOYMENT INFORMATION** |
| Current full job title  | [type here] |
| Department  | [type here] |
| Reporting to (Full job Title)  | [type here] |
| Number of Years at your organization | [type here] |

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| **BUSINESS INFORMATION**  |
| Organization name  | [type here] |
| City – Country  | [type here] |
| Postal Code  | [type here] |
| Telephone  | [type here] |
| Fax  | [type here] |
| Email  | [type here] |
| Website  | [type here] |
| Main Activity of Business | [type here] |
| Size of the Organization  |  |
| [ ]  Less than 10 employees | [ ]  10 to 50 employees |
| [ ]  50 to 100 employees  | [ ]  More than 100 employees |
| Sector [ ]  Government [ ]  Semi- Government  | [ ]  Private [ ]  Others       |

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| **EDUCATION** **Fill the information for the last three Degrees / Certificates sought beginning with the most recent.** |
| Program/Field of Study  | [type here] |
| Institution name  | [type here] |
| Location  | [type here] | Date of Graduation  | [type here] |
| Program/Field of Study  | [type here] |
| Institution name  | [type here] |
| Location  | [type here] | Date of Graduation  | [type here] |
| Program/Field of Study  | [type here] |
| Institution name  | [type here] |
| Location  | [type here] | Date of Graduation  | [type here] |

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| **CAREER HISTORY****Fill the information for the last three jobs you have held beginning with the most recent** |
| **Employer** | **Type of Industry** | **Position Held** | **Key Activities & Responsibilities** | **Dates** |
| [type here] | [type here] | [type here] | [type here] | [type here] |
| [type here] | [type here] | [type here] | [type here] | [type here] |
| [type here] | [type here] | [type here] | [type here] | [type here] |
| [type here] | [type here] | [type here] | [type here] | [type here] |

|  |
| --- |
| **AWARDS/PRIZES** |
| Source / Name | Purpose of Award or Prize | Year |
| [type here] | [type here] | [type here] |
| [type here] | [type here] | [type here] |
| [type here] | [type here] | [type here] |
| [type here] | [type here] | [type here] |

PART 3: STATEMENT OF ACHIEVEMENTS

Kindly describe your key contributions and achievements in accordance with the criteria clearly stated in the Kano Medal. The statement must not exceed 10 pages typed in Arial font, size 10.

PART 4: ADDITIONAL EVIDENCES

Kindly insert below up to 5 pages in the form of certificates, photographs, and other evidence-based items that would support your statement of achievements.

Additional Evidence 1

Additional Evidence 2

Additional Evidence 3

Additional Evidence 4

Additional Evidence 5

PART 5: REFERENCE LETTER

Kindly insert below a scanned version of three external letters of support from professional associations, quality organizations, and other relevant bodies where the individuals concerned have been duly recognized for their various contributions to growing excellence knowledge and practice, referees may be contacted by the jury.

Reference letter 1

Reference letter 2

Reference letter 3